

Restricted Data Repository Application Checklist

- ☐ By checking this box, the applicant (Investigator) confirms that all individuals on the DUA are registered NHATS users
- ☐ By checking this box, the applicant (Investigator) confirms that all research team members have read the DUA and the NHATS Restricted Data Vetting Handbook.

Forms and Documents for Initial Application:

- ☐ Application Checklist
- ☐ Investigator Form
- ☐ Project Forms and Documents
 - ☐ Project title and abstract
 - ☐ Restricted Data Repository Research plan
 - ☐ CV or Biosketch for Investigator and Co-Investigator(s)
 - ☐ Copy of full or expedited IRB approval
- ☐ Restricted Data Repository File Request Form
- ☐ External File Request Form (if applicable)
- ☐ Signed copy of the NHATS Restricted Data Repository Restricted Data Use Agreement
- ☐ Signed NHATS Supplemental Restricted Data Use Agreement with Research Staff (if applicable)
- ☐ Investigators Collaborating Across Institutions (if applicable)
 - ☐ Project Forms and Documents for each Investigator Listed
- ☐ List of users requesting MiCDA VDE Access
- ☐ For each user:
 - ☐ Signed MiCDA Sensitive Data Enclave Acceptable Use Policy
 - ☐ Signed NHATS Acceptable Use Policy
 - ☐ Signed Institute for Social Research Pledge to Safeguard Respondent Privacy
 - ☐ Signed MiCDA Virtual Desktop Infrastructure Data Security Plan