

## NHATS Restricted Geographic Data Acceptable Use Policy

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Please read and initial below.

- \_\_\_\_\_ I understand that I have the primary responsibility to safeguard the information I have access to in the MiCDA enclave from unauthorized use or disclosure.
- \_\_\_\_\_ Access to NHATS Restricted Geographic Data in the MiCDA enclave is for authorized purposes only. Access to this resource is a revocable privilege.
- \_\_\_\_\_ I will only use equipment approved by NHATS and detailed in my data security plan to access the MiCDA enclave.
- \_\_\_\_\_ I will only access the MiCDA enclave from the location(s) approved by the NHATS and detailed in my data security plan.
- \_\_\_\_\_ I will position my computer screen or install a privacy screen to prevent unauthorized users from viewing data in the MiCDA enclave. I will lock my computer if I step away from it.
- \_\_\_\_\_ I will not print, transcribe, or reproduce data in the MiCDA enclave outside of the enclave.
- \_\_\_\_\_ I understand that sharing personal accounts and authenticators (passwords and/or token values) or permitting the use of remote access capabilities to any unauthorized individual is strictly prohibited.
- \_\_\_\_\_ I understand that taking screenshots, pictures, screen-sharing, transcribing, or otherwise duplicating images of any MiCDA enclave systems or their interfaces is strictly prohibited.
- \_\_\_\_\_ I understand that taking screenshots, pictures, screen-sharing, transcribing, or otherwise duplicating data or information, whether original or derived, and the results of data analysis, is strictly prohibited.
- \_\_\_\_\_ I understand that all information accessible in the enclave must be vetted by NHATS staff prior to being released or published outside of the enclave.
- \_\_\_\_\_ I understand that if I have previously violated the NHATS Restricted Geographic Data Acceptable Use Policy, even if unintentional, it is my responsibility to notify NHATS staff within 24 hours of submission of this google form.
- \_\_\_\_\_ I understand that if I violate the NHATS Restricted Geographic Data Acceptable Use Policy in the future, even if unintentional, it is my responsibility to notify NHATS staff within 24 hours of recognizing the violation.

\_\_\_\_\_ I understand that NHATS staff have a protocol to follow when the NHATS Restricted Geographic Data Acceptable Use Policy has been violated that may result in my temporary or permanent loss of access to NHATS restricted data.

\_\_\_\_\_ I understand that NHATS staff are available to consult regarding any vetting requests and NHATS staff act as representatives of the NHATS Primary Investigators regarding restricted data use. I also understand that I can email [nhats-restricted-data@umich.edu](mailto:nhats-restricted-data@umich.edu) to ask any questions regarding restricted data access and use.

By signing this user agreement, I am acknowledging that I accept and will abide by all the terms and conditions described above

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Signature

Date

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Printed Name